

**Education and Registration
Directorate**

Pre-Registration Division
Overseas Registration
Telephone: + 44 (0) 20 7572 2317
Facsimile: + 44 (0) 20 7572 2510
e-mail: overseas@rpsgb.org.uk

May 2004

Dear Pharmacist

I write concerning your enquiry about the Society's registration procedure for European pharmacists.

The European Directives concerning the free movement of pharmacists in the European Economic Area (EEA) allow a person to register as a pharmacist in Great Britain (provided that the standard requirements for registration are fulfilled) if they are:

- i) a national of a Member State of the EEA;
 - ii) in good standing with their professional authority in their Member State;
- and **EITHER**
- iiia) have a degree in pharmacy from a Member State of the EEA which complies with the Training Directive 85/432/EEC

OR

- iiib) have a degree in pharmacy from a Member State of the EEA which was granted (or at least started) before the implementation date of Training Directive 85/432/EEC in that Member State and have worked in a Member State in an activity referred to in Article 1(2) of Directive 85/432/EEC (which is also an activity regulated by that Member State) for at least three consecutive years during the five years preceding the award of the certificate.

You must provide evidence that you comply with (i), (ii) and (iiia) or (iiib).

To demonstrate that you comply with (i) you may provide a certified copy of your passport.

To demonstrate that you comply with (ii) you may provide a letter from your professional authority which confirms that you are in good standing and currently have the right to practise pharmacy in the Member State and the date on which you first acquired the right to practise pharmacy in that Member State. If your professional authority is the same body as your Competent Authority you could ask your Competent Authority to confirm these details. Under the Society's Byelaws, the Registrar must be satisfied as to your good standing therefore if you are not registered with your professional authority you are required to provide evidence of

police clearance and two character references from professionals such as previous employers who can vouch for your good character.

To demonstrate that you comply with (iiia) you may provide a letter from your **Competent Authority** which confirms that your pharmacy qualification is listed in Article 4 of Directive 85/433/EEC and complies with the Training Directive 85/432/EEC.

To demonstrate that you comply with (iiib) you may contact your **Competent Authority** and ask for confirmation that you comply with Article 6 of Directive 85/433.

You may provide other documentation to demonstrate that you comply with (i), (ii) and (iiia) or (iiib).

I would be grateful if you would complete the enclosed questionnaire and return it to me as soon as possible together with the following standard documents for registration:

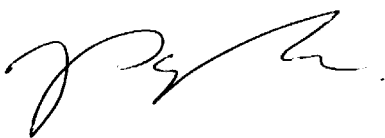
- Certified copies of your birth certificate and/or marriage certificate
- A health declaration from your doctor confirming that you are both mentally and physically fit. I enclose a standard form for both you and your doctor to complete.

You are required to provide certified translations of any documents not in English.

Once all the above documentation has been received you will be invited to attend a reciprocity meeting to complete the registration procedure and pay the registration fee. A list of meeting dates for 2001 is attached.

If you do not comply with Directives 85/432 and 85/433 for registration as a pharmacist in Great Britain you may apply to the Adjudicating Committee of the Society for registration. The Adjudicating Committee will assess whether your pharmacy training conforms to European requirements and in any case of non-conformity will stipulate any further training required for you to be eligible for registration. Your recent work, as a pharmacist will also be taken into account. Should this procedure become relevant please ask for details.

Yours sincerely



M Pawluczyk (Mrs)
Pharmacist, Reciprocity

May 2004

Please note

- Where the documents are not in English they must be accompanied by a certified translation.
- If you do not register with the Society within six months of the date of confirmation of your good standing from your professional authority you will be required to obtain an up-to-date letter confirming your continued good standing. Letters confirming police clearance are usually only valid for three months from the date of issue and you are therefore required to complete the registration procedure within this time period or provide up-to date evidence of police clearance.

- Additional requirement for **Italian Pharmacists:**

Please note certain procedures have been reviewed regarding Italian applications and in addition to the standard required documents and application form I would be grateful if you could please arrange for the Society to receive a letter from your university confirming the exact date your degree started and the date this was completed.

PLEASE NOTE:

- 1) The address you enter on the 'Application for Registration' form (to be provided at the meeting) must be an address in Great Britain.
- 2) You will have to provide evidence of your nationality ie passport at the meeting.
- 3) At the meeting you will be required to pay the appropriate registration fee of £110.00. The fee may be paid in cash, by a cheque drawn on a British bank or by travellers cheque, but not by credit card.
- 4) A statutory declaration duly witnessed by a solicitor needs to be completed following the meeting before registration is sought. This will be explained at the meeting; this is not to be completed prior to the meeting. A fee of £5.00 is payable to the solicitor for completion of the statutory declaration.
- 5) In the interests of the public, both the European Directive concerning the free movement of pharmacists and the Society's Code of Ethics require a pharmacist practising in Great Britain to have a sufficient knowledge of the English language.
- 6) Before you become the sole or responsible pharmacist in charge of a pharmacy in Great Britain you should gain experience by shadowing a pharmacist in the workplace from anything from one to three months to develop knowledge of the legal and ethical framework of pharmacy practice in this country.
- 7) Under the terms of the directive, you will not be able to take personal control of a pharmacy that has been opened for less than three years.

May 2004

ROYAL PHARMACEUTICAL SOCIETY OF GREAT BRITAIN

Surname: <i>(please <u>select</u> Mr /Mrs /Miss)</i>				
First names:				
Address: <i>(please provide a UK contact address if possible)</i>				
e-mail address:				
The name of the University from which degree was obtained:				
<u>Full Title</u> of degree:				
Date degree <u>started</u> : Date <u>finished</u>:				
Have you registered with a Professional Authority: Yes / No If yes, please arrange for the Professional Authority to provide you with a certificate confirming your registration and good standing with that authority.				
Details of any full-time experience since you first acquired the right to practise as a pharmacist in your member state:				
Date started	Date finished	Name & Address of premises	Community / hospital / industry (please state)	No. of hours per week worked
Nationality (please provide evidence)				
HAVE YOU PREVIOUSLY APPLIED FOR REGISTRATION WITH THE SOCIETY? Yes / No (cross) IF YES, STATE DATE OF APPLICATION: / / day / month / year				

I declare that the information provided is, to the best of my knowledge, correct.

Signature:

Date:

If you wish to provide any additional information, please do so overleaf.



Royal Pharmaceutical Society of Great Britain

Education and Registration Directorate

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DATES FOR RECIPROCITY MEETINGS IN 2004

The meetings will be held at the Society on the following dates at 10.30am. Provided all documentation is in order registrations should take place two working days after a meeting has been attended.

The relevant dates are: -

8 January 2004

5 February 2004

4 March 2004

7 April 2004

6 May 2004

3 June 2004

1 July 2004

5 August 2004

2 September 2004

1 October 2004

1 November 2004

9 December 2004

All documentation in support of new or outstanding applications must be received by the Overseas Registration Department of the Society at least 3 weeks prior to a scheduled meeting.

You will only be invited to attend a meeting once your documentation has been checked and found to be correct.

May 2004



HEALTH DECLARATION CONFIDENTIAL

Declaration by a Medical Practitioner

This declaration should be completed by either: (i) the applicant's usual medical practitioner, or (ii) a medical practitioner who has carried out a full medical examination of the applicant. This medical examination must occur within the eighteen-month period prior to the trainee's registration as a pharmacist.

To the Registrar

_____ (full name of applicant)

(i) has been a patient of mine for _____ years _____ months.

Or

(ii) has been examined by me on _____ (date)

Delete (i) or (ii) as applicable

I know of no reason, on grounds of mental or physical health, why she/he should not be able to discharge the responsibilities of a registered pharmacist, which I understand, may include taking sole charge of a community or hospital pharmacy.

Signed _____ Date _____

Printed Name _____

Registration Number _____ and Official Surgery Stamp

Declaration by the applicant

I know of no reason, on grounds of mental or physical health, why I should not be able to discharge the responsibilities of a registered pharmacist, which I understand, may include taking sole charge of a community or hospital pharmacy.

Signed _____ Date _____

EUROPEAN ECONOMIC AREA COMPETENT AUTHORITIES

AUSTRIA	Osterreichische Apothekerkammer Spitalgasse 31 A-1091 Vienna P.O. Box 87 DVR: 24635
BELGIUM	Ministry for Social Affairs, Public Health and the Environment Rijksadministratief Centrum Vesaliusgebouw, 606 1010 Bruxelles
CYPRUS	(TO BE CONFIRMED)
CZECH REPUBLIC	(TO BE CONFIRMED)
DENMARK	Laegemiddelstyrelsen Frederikssundsvej 378 2700 Bronshoj
ESTONIA	(TO BE CONFIRMED)
FINLAND	Terveysturvakeskus P O Box 265 00531 Helsinki
FRANCE	Ministere de L'emploi et de la Solidarite Sous-Direction de la Pharmacie Bureau des Affaires Professionnelles DGS/PH2 8 avenue de Segur 75530 Paris 07 SP
GERMANY	(Please refer to end of this pack)
GREECE	Ministry of Health, Welfare and Social Security Directorate of Medical and Paramedical Resources 17 Aristotle Street 10187 Athens
HUNGARY	(TO BE CONFIRMED)
ICELAND	Ministry of Health and Social Security Laugavegur 116 150 Reykjavik

May 2004

IRELAND Pharmaceutical Society of Ireland
18 Shrewsbury Road
Ballsbridge
Dublin 4

ITALY Ministero Della Sanita
Direzione Generale degli Ospedali
Piazzalr dell'Industria, 20
00144 Roma

LATVIA **(TO BE CONFIRMED)**

LIECHENSTEIN Sozial und Präventivmedizinische Dienststelle
Rietacker 4
Postfach 12
9494 Schaan

LITHUANIA **(TO BE CONFIRMED)**

LUXEMBOURG Ministere de La Sante
Boulevard de La Petrusse 57
2935 Luxembourg

MALTA **(TO BE CONFIRMED)**

NETHERLANDS Staatstoezicht Op De Volksgezondheid
Inspectie voor de Gezondheidszorg
Postbus 5850
2280 HW Rijswijk

NORWAY National Board of Health
P O Box 8128 Dep
0032 Oslo

POLAND **(TO BE CONFIRMED)**

PORTUGAL Ministerio da Educacao
Direccao-Geral do Ensino Superior
Av. 5 de Outubro, 107
1000 Lisboa

SPAIN Ministerio de Educacion, Cultura y Deporte
Subdirectora General
Subdirección general de Títulos, Convalidaciones y Homologaciones
Paseo del Prado, 28
28014 Madrid

May 2004

SLOVAK REPUBLIC (TO BE CONFIRMED)

SLOVENIA (TO BE CONFIRMED)

SWEDEN National Board of Health and Welfare
Socialstyrelsen
S-106 30 Stockholm

SWITZERLAND Swiss Federal Office of Public Health
Medical Examinations Section
3003 Berne

May 2004

COMPETENT AUTHORITIES IN GERMANY

ISSUING APPLICATIONS FOR REGISTRATION

List of Competent Authorities responsible for issuing documents confirming that pharmacy qualification is listed in Article 4 of Directive 85/433/EEC and complies with the Training Directive 85/432/EEC.

(Behörden, die für die Erteilung von Diplomen u.a. zuständig sind):

State <i>Bundesland</i>	Registration Authorities <i>Bezeichnung der Behörde</i>
Baden-Württemberg	Regierungspräsidium Stuttgart Postfach 80 07 09 D-70507 Stuttgart Tel.: 0711/904 32 30 Oder 0711/904 32 36 Telefax: 0711/904 24 08
Bayern	Regierung von Oberbayern Maximilianstr. 39 D – 80538 München Tel.: 089/21 47 60 Telefax: 089/2176-2914 Regierung von Unterfranken Peterplatz 9 D – 97070 Würzburg Tel: 0931/3800 Fax: 0931/380 – 2222
Berlin	Landesamt für Gesundheit und Soziales Berlin Fehrbelliner Platz 1 D- 10707 Berlin Tel.: 030/9012 5939 Telefax: 030/9012 6210
Brandenburg	Landesamt für Soziales Und Versorgung Abteilung 4 Landesgesundheitsamt Tornowstr. 51 D- 14473 Potsdam Tel.: 0331/28170 Telefax: 0511/2817298

May 2004

Bremen**Senator für Gesundheit**

Große Weidestr. 4 – 16

D- 28195 Bremen

Tel.: 0421/397-9567

Telefax: 0421/397-9321

Hamburg**Behörde für Arbeit, Gesundheit und Soziales**

Abteilung Recht und Berufe im

Gesundheitswesen

Winterhuder Weg 29

D- 22085 Hamburg

Tel.: 040/29188-1

Telefax: 040/29188-3779

Hessen**Hessisches Landesprüfungsamt für Heilberufe**

Adickesallee 36

D- 60322 Frankfurt

Tel.: 069/15350

Telefax: 069/1535399

Mecklenburg-Vorpommern**Prüfungszeugnisse****Landesprüfungsamt für Heilberufe**

Postfach 10 10 57

D- 18002 Rostock

Tel.: 0381/25535

Telefax: 0381/25536

Niedersachsen**Niedersächsisches Landesprüfungsamt****für Studierende der Medizin, Pharmazie und Zahnmedizin**

Adolfstr. 8

D- 30165 Hannover

Tel.: 0511/16710

Nordrhein-Westfalen**Landesversorgungsamt****Landesprüfungsamt für Medizin****und Pharmazie**

Erkrather Str. 339

D-40231 Düsseldorf

Tel.: 0211/4584-0

Telefax: 0211/4584-745 / 746

Rheinland-Pfalz

**Landesprüfungsamt für Studierende der
Medizin und der Pharmazie beim
Landesamt für Soziales, Jugend und Versorgung**
Rheinallee 97-101

D- 55118 Mainz

Tel.: 06131/162010

Telefax: 06131/162015

Saarland

**Ministerium für Frauen, Arbeit,
Gesundheit und Soziales**
Landesprüfungsamt für Pharmazie
Franz-Josef-Röder-Str. 23

D- 66119 Saarbrücken

Tel.: 0681/501-1

Telefax: 00681/501-3239

Sachsen

Regierungspräsidium Chemnitz
Brückenstr. 10

D- 09111 Chemnitz

Tel.: 0371/3674251

Telefax: 0371/4572234

Regierungspräsidium Dresden
August-Bebel-Str. 19

D- 01219 Dresden

Tel.: 0351/4695775

Telefax: 0351/4695499

Regierungspräsidium Leipzig
Karl-Liebknecht-Str. 145

D- 04277 Leipzig

Tel.: 0341/3992255

Telefax: 0341/3992590

Sachsen-Anhalt

**Landesprüfungsamt für Studierende der
Medizin, Pharmazie und Zahnmedizin beim
Landesamt für Versorgung und Soziales**
Sachsen-Anhalt

Neustadter Passage 9

D- 06122 Halle

Tel.: 0345/6250

Telefax: 0345/668014

May 2004

Schleswig-Holstein

Landesprüfungsamt für Heilberufe
Gartenstr. 7

D- 24103 Kiel

Tel.: 0431/5991
Telefax: 0431/554489

Thüringen

Thüringer Landesverwaltungsamt
Landesprüfungsamt für
Akademische Heilberufe
Postfach 249

D- 99403 Weimar

Tel.: 03643/58-5
Telefax: 03643/58-7190